



EGYPT 2024

43rd World Scout Conference
Conférence Mondiale du Scoutisme
المؤتمر الكشفي العالمي الـ

DELEGATE 101

Conference Delegate Guide

Guiding your journey to the 43rd World Scout Conference

#ScoutConference



Table of contents

Welcome message	3
Introduction	4
Milestones	5
Welcome to Egypt	6
The symbolic framework: "A New Adventure"	6
Before the adventure begins	7
The World Scout Conference	7
Why does it matter to actively participate?.....	7
Conference objectives	8
Getting started: The run-up to the Conference	9
Forming a delegation.....	9
Building an inclusive delegation	9
Youth leadership	9
Identifying and securing funding.....	10
Digital participation.....	10
Working methods	11
Interpersonal management	11
Define personal expectations.....	11
Self-care.....	12
Daily routine during the Conference.....	12
Determining responsibilities	12
WOSM and the World Scout Conference	13
Mission	13
Vision	13
WOSM's Constitution	13
Rules of Procedure of the 43rd World Scout Conference	13
World Triennial Plan 2024-2027	13
Paper Scouting	13
Contributing and take-home actions	15
Evaluating your Member Organization's priorities	15
Position papers.....	15
Stakeholder positions.....	15
Election considerations	15
Preparing for the decisions of the Conference	15
Resolutions	15

Constitutional Amendments	17
Candidates to the World Scout Committee	17
Bidders for hosting future World Scout Events.....	18
Important institutional dates to remember	18
<i>Making an impact at your Member Organization</i>	20
Planning for impact.....	20
Raising awareness and planning reporting.....	20
<i>At the Conference</i>	21
Who will I meet at the Conference?.....	21
Conference officers.....	21
WOSM partners	22
Safe from Harm at the Conference	22
Important skills for the Conference	23
Intercultural skills.....	23
Speaking skills	23
Listening skills	23
Decision-making skills	24
Voting and election processes	24
Actively taking part in the Conference	24
Principles of dialogue and the Conference programme.....	25
How will dialogue be implemented?	26
Social programme and side events.....	26
Packing list: essentials and useful tips	26
<i>After the Conference: leadership for the future.....</i>	28
Delegation debriefing and evaluation	28
Reporting	28
<i>Capacity building: Going the extra mile</i>	29
Negotiating skills	29
<i>Glossary and acronyms</i>	31
Glossary	31
Acronyms	33

Welcome message

Anticipated to draw approximately 1,500 participants from Member Organizations across the globe, the 43rd World Scout Conference is poised to assess the strides we collectively achieved in implementing the Strategy for Scouting - Vision 2023.

Throughout the event, our objective is to foster an environment of collaborative idea exchange, celebration of achievements, meaningful connections, and the deliberation of decisions that will significantly influence the trajectory of the Scout Movement in the years to come.

The new Strategy for Scouting will be a consistent thread throughout the agenda, with the Movement's priorities highlighted in a diverse array of sessions, including plenaries, breakouts, workshops, keynote speeches, and more. Each session is carefully curated to provide the inputs and information delegations need to enable everyone to be able to take part in capacity building and decision-making throughout the event.

This Conference serves as a platform to showcase accomplishments from the past Triennium and to make impactful decisions that will shape the future of Scouting. Key deliberations, such as considering Conference Resolutions, the selection of hosts for upcoming World Scout Events, and the election of the next World Scout Committee, are integral components that will chart the course for Scouting's future.

The Conference team is working hard to deliver a unique and engaging experience for all delegations, and we hope that this Conference Delegate Guide will serve as a valuable tool to facilitate your organisation's active participation at the Conference and with other delegations present at the event.

We look forward to seeing you in August!

Andy Chapman, Chairperson of the World Scout Committee

Ahmad Alhendawi, Secretary General of WOSM

Introduction

This **Conference Delegate Guide** is designed for Heads of Delegations, helping you and your fellow delegates find your way in the lead up to, during, and after the 43rd World Scout Conference. It provides milestones and helpful suggestions to consider as you and your delegation advance your preparations for the Conference.

Building on the efforts of evolving the World Scout Youth Forum and World Scout Conference, we are taking Member Organizations on an adventure at the Conference as our Movement enters an exciting next chapter. Under the theme "A New Adventure", the Conference aims to celebrate Scouting's integral values, while embracing and adopting a youthful spirit and sense of fun.

Milestones

A number of milestones will mark your path as you prepare your team for the Conference. You may refer to the below checklist and steps to guide you through this journey:



Forming a delegation

Understand your Member Organization's needs and expectations, the required skill set of your delegation members, the set a criteria for desired profiles of delegation members based on the size of your delegation, their roles in the Member Organization, etc.



Working methods, information flow, and documents

Agree on working methods within the delegation and set each delegation member's roles (with a back-up system).



Registration

Confirm your delegation's registration. More information about registration is available [here](#).



Contributing and taking home

Identify which national teams or bodies could be involved in the preparation. Understand your Member Organization's position on specific matters and what it would like to receive after the Conference (e.g. best practices, policy statements, next Strategy for Scouting, objectives of the Triennial Plan, resolutions, networking opportunities, new partnerships).



Pack for an adventure: Pre-engagement online sessions and information

Ensure that your delegation understands the purpose of the Conference, its working methods and reference documents, and expected results. Get familiar with key documentation and proposed draft resolutions, and review the candidates for election to the World Scout Committee, and review the bids to host future World Scout Events.



Showcasing your Member Organization

Review what delegations can contribute to various programme events (e.g. best practices, world projects, event and partnership proposals), plan how to present your Member Organizations at the International Evening. Consider how to recognise the host team.



Regional and subregional networking

Suggest and use regional and sub-regional networking opportunities ahead of the Conference to further discuss the draft Triennial Plan, Draft Resolutions, candidates, and event bids.



Communications and media relations

Keep your Member Organization and its members informed of progress at the Conference through various communications channels, such as social media, photographs, and press releases.



Make the most out of the Conference

Understand everyone's role, practice active listening, use networking opportunities, have fun, organise regular briefings with your delegation to review progress and address any challenges.



Reporting back to your Member Organization

Have a clear plan of how to report Conference outcomes to your Member Organization's structure and membership, ensuring that relevant outcomes are incorporated into its strategic and event planning. It is advised to organise a delegation debriefing after the event to gather feedback and learnings.

Welcome to Egypt

Egypt, renowned for its ancient wonders like the Pyramids of Giza and the Nile River, sets the stage for hosting "A New Adventure" at the 43rd World Scout Conference. The event will be a one-of-a-kind opportunity for Scouts and Member Organizations from 174 countries to reunite, collaborate, exchange ideas, and strengthen their unity.

The symbolic framework: "A New Adventure"

"A New Adventure" symbolises the transformative potential of the event and the guiding principle of the debates, decisions, and actions throughout the Conference. The adventure involves a journey characterised by novelty, excitement, and exploration. In the context of the World Scout Conference, adventure encompasses:

- Changing mindsets and being open to change: A willingness to embrace new perspectives and adapt to different circumstances.
- Embracing risk and the unknown: Stepping outside of one's comfort zone and taking on challenges with uncertain outcomes.
- Excitement about new challenges: A sense of thrill and anticipation for encountering and overcoming obstacles.
- Accepting innovation as the path to progress: A mindset that values experimentation and new approaches as essential steps for growth and advancement.
- Sharing the experience with others: Enriched by sharing it with companions, fostering mutual trust and teamwork.
- Commitment to giving one's best effort: Dedication and perseverance to overcome challenges and achieve goals.
- Connecting with culture: Immersing oneself in local customs, traditions, and the environment, enhancing the experience and understanding of a place.
- Outdoor exploration: Offering opportunities for exploration, discovery, and connection with natural settings.

Over seven days, the participants of the 43rd World Scout Conference will gather in Cairo for a new World Scouting event designed to ensure meaningful participation and an engaging and inclusive experience for everyone. The event also aligns with a new, long-term vision for the Movement, the "Strategy for Scouting," positioning it to support and promote the Movement's global objectives for the coming years.

Before the adventure begins

Properly preparing yourself and your delegation for the World Scout Conference will help you create the most useful and enjoyable experience possible. World Scout Conferences provide boundless opportunities to improve Scouting in your country, helping to shape World Scouting's future and grow the skills and understanding of individuals.

Well-prepared delegations make more informed decisions. This will improve the quality of decision-making and directly influence how WOSM's world structures can better support the work of Member Organizations. Preparing well for the Conference will make your work as delegate or observer easier and more effective in the long run!

The World Scout Conference

The World Scout Conference is the highest governing body of World Scouting, bringing leadership delegations from Member Organizations together to discuss the Movement's policies and standards around the world, develop general policies for the World Organization, and take action to advance the Movement.

The role, purpose, and functionality of the World Scout Conference is described in the [Constitution of the World Organization of the Scout Movement](#), while specific procedural aspects are listed in the Conference's Rules of Procedure.

Most of the Conference will be conducted in WOSM's two official languages: English and French. As Arabic and Spanish are two additional working languages, participants will have access to interpretation in those languages for key discussions in plenary sessions. Many Conference Documents will be available in all four languages.

Why does it matter to actively participate?

A World Scout Conference matters to your Member Organization for a number of reasons:

Democracy in action

The Conference is your opportunity to shape our global content of our Movement in the form of topics and priorities, as well as WOSM's governance in how and why decisions are made and by whom. Your delegation should be prepared to participate in democratic decision-making by thinking about the mindset that you bring and in the preparation you do beforehand.

Showcasing good practices

It is an excellent opportunity to discuss topics that matter to you and to your Member Organization, as well as gathering inspiration on how other Member Organizations address specific issues. This can take place during official sessions as well as in the networking spaces that will be available at the Conference. Learn more about this on the [World Scout Conference website](#).

A global network

Conference outcomes are not solely measured in new action plan objectives and Conference Resolutions. The Conference also provides valuable opportunities to connect with other Member Organizations, form friendships and partnerships, meet existing partners, and plan the next steps in your cooperation.

A Conference as your next project?

Has your Member Organization considered bidding for a future World Scout Conference or other World Scout Event? Witness first-hand what hosting a Conference entails and have the chance to ask questions should you consider embarking on this journey.

Conference objectives

This year's Conference is unique. With the evolution of the Youth Forum and Conference into a new event, we are taking Scout leaders on an adventure that will bring the Movement into a next chapter while still maintaining youth leadership in decision-making.

For the 43rd World Scout Conference, the World Scout Committee has identified a number of objectives:

- Promote and celebrating the unity of the Movement.
- Effectively carry out the main functions of the World Scout Conference in being the decision-making body of WOSM.
- Improve decision-making processes through the increased participation and representation of Member Organizations and young people at all levels of the event.
- Give strategic guidance on the focus areas of work for the new strategy period.
- Support Member Organizations in understanding their role in the new strategy and how they can contribute to the work of the next triennium and to 2033.
- Enable Member Organizations to gain a clear and in-depth understanding of external global trends and the challenges impacting Scouting, especially ones we can respond to.

Building on these objectives, the World Scout Committee aims for delegates to gain valuable takeaways from their participation and feel:

- Listened to
- Proud to belong to Scouting
- A sense of belonging to a united global movement
- Inspired to return to their Member Organization and use the outcomes and learnings
- That they have contributed effectively and created an impact
- That they have a sense of ownership of the outcomes of the Conference
- That they have an improved understanding of the common direction of the Movement
- That they have participated in a Scout event
- That they have the necessary support to promote Scouting in their Member Organization

Getting started: The run-up to the Conference

Forming a delegation

According to the Constitution of the World Organization of the Scout Movement and the [Conference's Rules of Procedure](#), each Member Organization may be represented at the World Scout Conference by no more than **six delegates**. One of those six is identified as **Head of Delegation** and will serve as the principal contact person between the Member Organization, WOSM, and the Host Team.

Other members of Member Organizations can attend as Observers with the approval of the International Commissioner or Official Contact of their organisation as recorded in the World Scouting Directory.

Following the Conference's Rules of Procedure, to increase youth leadership in decision-making and uphold the responsibility entrusted to Member Organizations as per past Conference Resolutions, each Member Organization is encouraged to ensure that at least one-third of both their Delegates and their Observers are young people, under the age of 30.

Registration for the Conference is by invitation only. **Delegations to the 43rd World Scout Conference can be comprised of up to 12 people (six delegates and six observers). In addition, live streaming will be available for all plenary sessions, allowing other Scout members to follow along with the proceedings.** NSO Official Contacts will be responsible for registering appointed Delegates and Observers to attend.

Member Organizations wishing to appoint **additional** Observers to their delegation can submit a list of additional names to a waiting list before 17 May 2024. Individuals registered on the waiting list will receive confirmation on whether they can attend shortly after 17 May 2024. This will be dependent on overall registration numbers and the capacity of the venue.

Building an inclusive delegation

Below is a list of criteria that you and your Member Organization may consider when building your delegation:

- Young people to be part of the delegation
- Available financial resources
- Member Organization's expectations and needs
- Desired skill set (including active listening, public speaking, negotiating skills, language skills)
- Gender balance
- Geographical balance
- Diversity of functions (people from the international team, the programme team, the training team, communications and finance)

There is no set formula on how to form a Member Organization's delegation, however, it should be diverse and representative of your organisation. As the expert on your Member Organization, the International Commissioner or someone in a comparable role at your Member Organization typically attends the Conference as the Head of Delegation. Beyond that, it depends on the number of additional spots you want to/can fill. Delegations also often include board members, commissioners, international team members and others active at the national or relevant regional levels.

Topics at the World Scout Conference are not restricted to international cooperation but touch on the core values and practices of Scouting, such as programme and training. Therefore, considering the proposed topics of discussion may be helpful before assembling your delegation.

Youth leadership

Youth leadership has long been a priority for WOSM, and the World Scout Committee is steadfast in its belief that significant attention must be placed on pivotal events, such as the World Scout Conference. It is crucial to ensure that young people play an active role in decision-making processes at such

gatherings. The same considerations should be applied to gender equality. These priorities must be translated and reflected in specific actions to make youth leadership and gender equality a living reality across our Movement. Each Member Organization can play an important role in this collective effort if it is represented at the World Scout Conference through a delegation that is able to reflect the diversity and richness of our Movement.

The evolution of the World Scout Conference and the World Youth Forum into a new and evolved event will provide space for effective and meaningful youth leadership and greater representation of young people in the governance processes, as well as in leadership, programmatic planning, delivery, evaluation, and educational elements. The empowerment and engagement of young people is a Conference priority that can be achieved through the intergenerational exchanges and discussions present in sessions throughout the World Scout Conference.

Identifying and securing funding

While the World Scout Conference is not a youth programme or leader training event, delegations significantly benefit by better reflecting the diversity of their Member Organization.

Recognising that not all Member Organizations have the budget to send more than one or two delegates, we have provided additional guidance below to assist in securing funding for your delegation to attend the event. We encourage you to seize this opportunity to include more young people in your delegation.

The Conference is a regular event that takes place every three years. By considering this and anticipating funding needs in advance, financial stress can be alleviated not only during a Conference year but beyond it and leading up to it. Setting funds aside each year leading up to the World Scout Conference is one approach that some Member Organizations use.

Training sessions and workshops will be held during the Conference, offering Member Organizations valuable opportunities to enhance their capacities. Additionally, Member Organizations can use the Conference programme as the basis for to develop grant applications in the area of organisational development.

Participation in the Conference offers an opportunity to promote your country on an international stage. Special funds for this purpose are often available from ministries of foreign affairs or tourism, as well as national tourism agencies. Additional support may be obtained from agencies and foundations that back the activities of transnational groups involving a Member Organization's country.

Another way of obtaining funds is through corporate partnerships. This can be part of other activities carried out by the Member Organization. It is worth remembering that the Conference can be used both as the ultimate goal in raising funds but also as an element in the programmes and objectives of a Member Organization.

Digital participation

The Conference will provide delegations with opportunities for digital participation in cases where no in-person attendance is possible. This will be possible through a digital platform that facilitates discussions, decision-making, and global networking, ensuring that participants can contribute from anywhere in the world.

Follow the Conference website for more details on digital participation. On 30 June 2024, the Conference team will host a webinar to equip you with the knowledge to access workshops, plenaries, social events, and on-demand content at the 43rd World Scout Conference.

Working methods

Congratulations! Your delegation is complete and ready to begin its work. As in any other project you will want to use a structured approach.

How will you attend the conference as a delegation?

Below are some useful tips you may want to consider regardless of the way you participate.

Firstly, **decide on the desired form** of the preparatory work of your delegation:

- How much time are the members of the delegation willing and able to commit to the preparatory work?
- Do you want to start weeks or months in advance?
- Consider whether other Member Organizations in your region or subregion have similar preparation schedules and whether it would be effective to work together to share the workload and effort. Subregional networks can be harnessed for information and support, and subregional events used as part of your preparation efforts.

Secondly, **round up the topics**.

- You will likely have to start by creating a basic understanding of WOSM, its structures, and the World Scout Conference, depending on the existing knowledge and experience of your delegation. Ensure that first-timers to the event have all the information they need and support them to build their confidence before the event.
- Keep this in mind when you gather topics of interest and discuss them in your preparation meetings. This guide offers topic ideas that could be relevant in your preparations.
- Do you want to focus on what your Member Organization can gain from the World Scout Conference?
- Do you need a tutorial or additional guidance on resolutions?
- Topics from organising your daily Conference agenda to packing essentials will help make the actual Conference experience more enjoyable.

Thirdly, give some **attention to teambuilding**.

- You will be spending a lot of time in your delegation as well as part of international teams (see section on international teams) and some of this may be under stressful circumstances.
- The more you invest in having a team based on trust and reliability, the smoother your experience will be.
- Team-building activities and team gear are helpful ways to navigate that.

Interpersonal management

You will spend a considerable amount of time with your fellow delegates in preparing for and during the World Scout Conference, underscoring that the event is not solely about the programme but that it also has a significant human component.

To maximise the experience within your delegation, here are some aspects that you may want to address before departing for the Conference:

Define personal expectations

- Discuss your expectations of each other and agree on personal and group standards. For example, do you feel strongly about punctuality?
- Talk about the level of commitment and time that is expected of a delegate.
- When you clearly agree on these standards early in the preparation, you are more likely to mitigate and avoid conflict in the delegation.

Self-care

It is essential to consider the following components for comprehensive self-care and ensure the wellbeing of yourself and your delegation during the Conference:

- Conferences are demanding environments.
- Talk about what it means to take good care of oneself at a Conference: the physical, mental, and emotional wellbeing of delegates matters.
- Agree on how delegates can communicate when they feel the need to take care of themselves, such as taking a break or taking a step back from certain topics.
- Some delegations have had good experiences with assigning every delegation member a buddy in the delegation who will periodically check in on them and their wellbeing, reminding them of health essentials like staying hydrated, eating regularly, and getting enough sleep to avoid exhaustion.
- Create an environment where self-care is discussed in your delegation and encouraged to be taken seriously.
- Refer to the "Listening Ears" section in this guide.

Daily routine during the Conference

- Preparing for the Conference involves more than just organising logistics. It also entails strategizing on how and when your delegation will collaborate during the event. Given that you will likely divide into groups for various activities throughout the day, it's crucial to establish a plan for regular check-ins to ensure cohesion and coordination.
- Consider scheduling daily briefing and debriefing meetings for your delegation to ensure everyone stays informed and aligned. These can be scheduled during breaks, over breakfast, or in the evenings, but be mindful not to overcrowd your schedule (refer to the "self-care" section above for more insights).
- Determine which communication methods you will use during the Conference. Will you rely on text messaging services, social media platforms, or shared to-do lists? Also determine which platforms you will use to share documents, drafts, or other lengthy materials.
- If you are participating digitally, ensure that you will have access to a stable and reliable internet connection throughout the event.

Determining responsibilities

- As the Head of Delegation, it's natural to feel like you need to be present and involved in every conversation. However, with the vast amount of information presented at the Conference, you may quickly become overwhelmed. Trying to manage everything on your own can be challenging. Once your delegation is well-prepared, consider delegating some responsibilities to other members.
- Consider how decisions are made in your delegation. Identify who has the authority to make decisions or speak on behalf of the delegation, as well as who can sign documents on its.
- Determine which delegation member is responsible for certain topics, such as resolutions, elections, best practice sessions, the International Evening. Assigning tasks will delegation members to delve deeper into specific topic while ensuring that important matters are not overlooked.

WOSM and the World Scout Conference

The following section provides you with helpful background information that some members of the delegation may not be familiar with already. This includes WOSM's mission, vision, constitution, and Conference Rules of Procedure.

This section has been developed as more of a reference to answer key questions.

Mission

The mission of Scouting is to contribute to the education of young people, through a value system based on the Scout Promise and Law, to help build a better world where people are self-fulfilled as individuals and play a constructive role in society.

Vision

A new vision statement will be approved during the 43rd World Scout Conference.

WOSM's Constitution

WOSM's constitution is its most fundamental document for our Movement. It defines the purpose and principles of the organisation, regulates its membership and structures, and describes its organs and procedures, including the World Scout Committee and the World Scout Conference.

Provisions of the constitution can only be changed by a two-thirds majority of votes cast by a World Scout Conference.

Rules of Procedure of the 43rd World Scout Conference

Prior to each World Scout Conference, Member Organizations agree on the procedures that the Conference will follow. The [Rules of Procedure of the 43rd World Scout Conference](#), together with the **Terms of Reference of the Resolutions' Committee** and the **Guidelines for Resolutions and Amendments**, describe a variety of processes and functions for the Conference.

World Triennial Plan 2024-2027

A draft World Triennial Plan 2024-2027, which will be determined by the Conference, will guide the work for the first triennium of the upcoming Strategy for Scouting. For more details about the Strategy for Scouting, visit the [Conference website](#).

Delegations can learn more during the webinar on the World Triennial Plan 2024-2027 on 21 July 2024.

Paper Scouting

Depending on how Scouting is practiced in your Member Organization, the members of your delegation may find the style of Scouting at the World Scout Conference to be quite different. Instead of camping and active involvement from Cubs or Ventures, the focus will be on discussions around Draft Resolutions, elections, and voting sessions. This is often referred to as "paper Scouting".

While we try to incorporate Scout principles and practices into the World Scout Conference, some participants may feel that the event is somewhat removed from grassroots-level Scouting.

It's important to take a moment to reflect on how your delegation members perceive Scouting, and then work to bridge to the gap to this different style of Scouting. Bringing together a large, global organisation inevitably requires an adapted approach to Scouting, but one that remains equally significant.

Contributing and take-home actions

Evaluating your Member Organization's priorities

You may be curious as to what your Member Organization can gain from attending a World Scout Conference. To maximise the benefits of the event, it is essential to understand what matters to your Member Organization, why it matters, and how it aligns with your objectives. Once you have identified these key elements, you can create a strategic plan for the Conference that best addresses your needs. This includes deciding which sessions to attend, which individuals you must connect with, and which topics to prioritise.

Position papers

- What is your Member Organization's position on certain national and/or international topics?
- Do you have board positions?
- Are there any relevant policy positions your Member Organization has published?
- This will give you an overview of pressing topics within your Member Organization and possibly a mandate on what to do about them.

Stakeholder positions

Is your Member Organization part of a National Youth Council, a youth coalition or any other entity that shapes policy or society for young people?

These entities may have position papers or opinions that can help inform your opinion and stance.

As a Scout Movement, we primarily represent the interests of our members, but also the interests of all young people.

Election considerations

At the World Scout Conference, delegations will have the responsibility of electing members of the World Scout Committee, which serves on behalf of the Conference between its meetings. This emphasises the importance for your Member Organization to carefully consider various factors when selecting candidates for election to the Committee. Some considerations could include (in no particular order): Prioritising youth leadership, striving for gender balance, ensuring regional diversity, diversity of backgrounds, evaluating skill sets, qualifications, and experience, considering opinions on topics relevant to your Member Organization, and assessing compatibility within the team constellation.

Preparing for the decisions of the Conference

An integral part of the Conference is the opportunity for Member Organizations to discuss and consider the key decisions being proposed for the future of Scouting. This includes:

- Draft Resolutions – including consideration of the Strategy for Scouting and draft objectives of the World Triennial Plan 2024-2027
- Constitutional Amendments
- Electing voting members of the World Scout Committee
- Selecting Hosts of future World Scout Events

Resolutions

"Resolutions of the Conference concern the general policy and standards of the World Organization, admission and expulsion of Member Organizations, recommendations presented by the World Scout

Committee and Member Organizations, determining the annual registration fee, and amendments to the Constitution.” (Rules of Procedure, rule 6.a)

- Draft Resolutions can be proposed for the Conference’s consideration by either the World Scout Committee or Member Organizations. The Rules of Procedure (Conference Document 2) and the Resolution and Amendment Guidelines (Conference Document 2B) provide details on the criteria to be followed and important deadlines.

Drafting a Resolution

The [WOSM Resolution and Amendment Guidelines](#) is a resource supporting the 43rd World Scout Conference Rules of Procedure. The guidelines outline the process of drafting a resolution, its submission, timeline, considerations, and structure. A checklist and set of reflection questions can be found at the end of the guidelines to easily guide you through the process.

It is important to note that a World Scout Conference Resolution targets and addresses issues at the highest governance level and should steer away from becoming too detailed and operational.

A resolution has three parts: Title, background considerations, and proposed actions.

Draft Resolution title: A concise title that clearly represents the aim of the resolution.

Background considerations: State the reasons why this issue is being addressed and highlight previous actions or decisions related to it.

Proposed actions: State the solutions being proposed to resolve the issues and the requests being made.

After submitting a Draft Resolution, the World Scout Bureau will put together a background information document that provides a neutral reality check on information related to the Draft Resolution. This will include financial, historical, policy, and human resource information, as well as the anticipated impact that implementing the Draft Resolution may have on these areas and on the organisation.

Presenting your Resolution: Any Member Organization that proposes a Draft Resolution is expected to support it and must be prepared to assist with presenting it during a pre-engagement webinar. The Member Organization should be available to discuss it during any breakout session at the World Scout Conference and to speak to it during a plenary session.

Reviewing Draft Resolutions in your delegation

As the document listing the proposed Draft Resolutions is published by the World Scout Bureau well ahead of the Conference, you and your Member Organization will have sufficient time to discuss the scope, impact, and relevance of the different proposals for your Member Organization and for WOSM at large. Exchanges with other Member Organizations in your Region and beyond about the matters addressed may help you and your delegation to develop your arguments in favour of or against proposals and contribute to informed debates and voting.

Aspects your delegation may want to consider when reviewing Draft Resolutions:

Context

- Determining the merits of a Draft Resolution from a few sentences can be challenging.
- To guide you through your reflections and assessment, each Draft Resolutions document contains context and implementation information.
- If you have any questions about a Draft Resolution, you can reach out to its proposer, or use the multiple online sessions offered by the World Scout Bureau during the pre-engagement phase, or other means to learn about the context, background, or better understand the motivations behind it.

Exchanges

Although your Member Organization's position on a Draft Resolution will be well-informed by its background, history, and context, it represents just one viewpoint. Engaging with delegations of other Member Organizations – from your own Region, subregion, or from around the world – can provide valuable insight into other perspectives on the same resolution.

These exchanges can occur through face-to-face interactions ahead of the Conference at special networking meetings, during regional meetings, on the first day of the Conference, or through informal discussions during the event. As part of your reflections, you may want to consult documents from previous World Scout Conferences and Regional Scout Conferences, to gain a better understanding of scope, relevance and impact a resolution may have.

Resolutions from previous World Scout Conferences

Understanding WOSM's earlier work or development will put a Draft Resolution into context.

The historical World Scout Conference Resolutions can be [accessed here](#).

Resolutions from recent Regional Scout Conferences

Every Scout Region holds its own Regional Conference where resolutions are also voted on. You may refer to your region's latest resolutions for more information.

Resolutions adopted by the World Scout Conference represent a path forward for WOSM, as a global organisation. At times, a Resolution may have little or no direct impact on your Member Organization but may be crucial for another Member Organization. Adopting a global mindset will help us make fruitful decisions for WOSM worldwide.

Getting support from the Resolutions Committee

Composed of experienced and culturally diverse members, the Resolutions Committee will be available to support Member Organizations through the process of developing and submitting proposals to the Conference. During the Conference, the Resolutions Committee is responsible for consolidating all proposals of Member Organizations and presenting them in a report to the Conference.

If you have questions about the Resolutions or the Resolution and Amendment process, please contact the Resolutions Committee prior to the Conference at resolutions@scout.org, or reach out to its members in-person at the Conference.

Constitutional Amendments

The constitution outlines the fundamental principles that govern WOSM's operations in the spirit of global cooperation and friendship. Constitutional Amendments are changes to WOSM's Constitution proposed to the World Scout Conference for adoption. Amendments to WOSM's Constitution can be proposed by Member Organizations and by the World Scout Committee. Member Organizations can make such proposals up to six months before the Conference.

Due to the Constitution's significance in governing our organisation, careful thought and consideration should be exercised when considering proposing an amendments and in reviewing the proposals that have been put forward for consideration.

Candidates to the World Scout Committee

Member Organizations can nominate candidates to the World Scout Committee. Careful consideration must also be taken when reviewing these nominations and how they will act on behalf of the Conference between triennial meetings.

The nomination process is outlined in the Conference Rules of Procedure, Rule 7. This document includes information on being informed about the nomination process at least six months ahead of the Conference and on important deadlines.

When submitting nominations, Member Organizations must carefully review several important factors, outlined in detail on the [Conference website](#).

To promote diversity and embrace the benefits of diverse representation in WOSM's decision-making bodies, Member Organizations are encouraged to uphold the responsibility entrusted to them according to past Conference Resolutions. The following diversity requirements should be considered in the nomination of candidates:

- Age – At least one-third of nominations must be young people under the age of 30.
- Gender – No more than two-thirds of nominations to be of the same gender.
- Geographical location – At least two nominations must be from each of WOSM's Regions.

If the overall diversity of the nominated candidates has not been achieved (Rule 7.2.d) by the deadline, the World Scout Bureau will communicate a summary of the diversity of the candidates to Member Organizations and re-open the nomination process. If nominations have been re-opened due to diversity, nominations of additional candidates can be submitted by Member Organizations to the World Scout Bureau no later than one and a half months before the opening date of the Conference. Nominations of candidates during this period will only be accepted if they address the gaps in diversity as communicated by the World Scout Bureau.

Bidders for hosting future World Scout Events

All bidders are invited to participate in the World Scout Conference as well as exhibit to promote the events hosted and potentially hosted.

Bidders are expected to show the highest ethical standards during the World Scout Conference. The Code of Conduct has been developed to ensure such standards are maintained, and to ensure there are no misunderstandings about the actions expected of bidders. The process is based on the principles of fairness, equal treatment, non-discrimination, and transparency.

Important institutional dates to remember

Below are several important Conference timelines to be mindful of when preparing for your participation:

- Deadline for submissions of Constitutional Amendments
- Deadline for submissions of Draft Resolutions
- Publication of proposed Draft Resolutions
- Deadline for submission of amendments to Draft Resolutions
- Deadline for Emergency Resolutions
- Deadline for World Scout Committee candidate nominations

For this year's World Scout Conference, the exact deadlines are outlined below:



Making an impact at your Member Organization

World Scout Conferences often mark the culmination of months of preparation and eager anticipation. Participants will leave with new contacts and connections, copies of the newly adopted World Triennial Plan, and folders with approved Resolutions. However, it is crucial to recognise that World Scout Conferences are just the beginning. The real work begins after the Conference, as we collectively strive to achieve our common objectives, implement innovative ideas, and integrate new concepts across all levels of Scouting.

Planning for impact

It is worth formulating a strategy to disseminate relevant content from the World Triennial Plan throughout your Member Organization and at the national, regional, and local levels.

Consider how your Member Organization can actively contribute to realising the objectives outlined in the new World Triennial Plan.

Identify topics that require attention within your Member Organization prior to the Conference, as well as those that will require follow-up post-Conference. This proactive approach ensures comprehensive engagement and effective alignment with the plan's objectives.

Raising awareness and planning reporting

For many young Scouts in your Member Organization, the World Scout Conference may be an event that they struggle to relate to. However, by reporting about the Conference, before, during, and after the event in text, pictures, or video, you can help spread awareness of the global Scouting community and the opportunities it offers.

Consider developing a press and social media coverage plan in advance so that you have a communication plan in place, that outlines your audiences and what messages you want to relay to each.

At the Conference

By looking at the draft agenda and programme overview of the World Scout Conference, you will discover the many sessions, meetings, side events and informal moments where members of your delegation can contribute that the event.

Typical **types of sessions**:

- Opening and Closing Ceremony
- Plenary sessions
- Reporting sessions
- Voting sessions
- Break-out sessions
- Workshops and showcases
- Exhibitions
- Regional meetings
- Side events
- Informal meetings
- International Evening

You may refer to the glossary at the end of this guide for more details about the above meetings and their purpose.

Who will I meet at the Conference?

The World Scout Conference is a pivotal World Scout event, hosted by a Member Organization and supported by a large team of WOSM and Host volunteers and staff. Many other delegations and stakeholders are also part of this significant event. During your time at the Conference, you will meet many people in our Movement, including:

- World Scout Committee members
- Candidates for election to the next World Scout Committee
- Event bidders
- Delegations from other Member Organizations
- WOSM volunteers engaged in the working groups and task forces supporting the delivery of the World Triennial Plan 2021-2024
- WOSM and Host Conference Planning Team
- Host Team volunteers from the hosting Member Organization
- Host Team volunteers from other Member Organizations
- Support staff from the World Scout Bureau

Conference officers

The Conference Officers are appointed by the World Scout Committee or World Scout Conference to guarantee impartiality and a smooth run of the Conference. Once appointed, they are entirely independent. The Conference Officers are:

- Conference Chairpersons
- Conference Secretary
- Conference Steering Committee
- Resolutions Committee
- Credentials Committee
- Tellers

To learn more about the officers and their roles, you can visit www.scoutconference.org/conference-officers or check the Conference [Rules of Procedure](#).

WOSM partners

Scouting is about meeting new people and being open to everyone, which is why we have different partners and organisations around the world who support our mission. Our partners are diverse and hold different roles regarding the Scout Movement. Some of those partners include:

- World Scout Foundation
- Kandersteg International Scout Centre (KISC)
- Big Six Youth Organisations:
 - World Association of Girl Guides and Girl Scouts
 - International Federation of Red Cross and Red Crescent Societies
 - YMCA
 - Young Women's Christian Association
 - The Duke of Edinburgh's International Award Foundation
- United Nations agencies and other international organisations

Through the programme of the Conference, you will have the opportunity to meet some of our partner organisations and learn how to connect with them from a national and local perspective.

Safe from Harm at the Conference

Creating a safe environment for all is a priority across the Scout Movement. The Conference is no exception. As with any Scout event, Safe from Harm structures and procedures are in place to ensure all participants have a safe and enjoyable experience.

At the Conference, we strive to provide an environment in which every one of us feels safe, respected, welcome, valued and appreciated at all times. This is the Scout way.

As standard procedure, before attending to the Conference, all participants are asked to complete a **Safe from Harm online training course**. This training course outlines the guiding principles and ground rules to have safe and respectful interactions, at any time during the event. Completing the Safe from Harm online training is **mandatory** to ensure your participation in the Conference.

At the Conference, all participants are expected to adhere to the Scout Promise and Law and must follow the World Scout Conference Code of Conduct and the WOSM Code of Conduct, at all times. All participants have the duty to report any concern they may have to the Safe from Harm team.

The organising team will not tolerate any form of physical, emotional, or sexual violence, discrimination or harassment based on race, ability, creed, ethnicity, gender, sexual orientation, identity, age, or other characteristics.

Should you have any concerns or questions, you may:

- Reach out to the Safe from Harm team through the designated email or phone number.
- Report your concerns to the Listening Ears present at the event in the wellbeing space.
- Share your concerns with any member of the WOSM Team.

Listening Ears are trained volunteers who are there to listen to your concerns in a confidential conversation and can reach out to the Safe from Harm team if further support is needed.

It is the responsibility of each of us to exemplify and practice Safe from Harm in all our interactions, as well as to report any situation that may be potentially harmful for anyone taking part in the event.

The group of experienced staff and volunteers constituting the Safe from Harm and Listening Ear team will be introduced to all participants at the Conference.

Important skills for the Conference

In this section, you will find recommendations around different skills that will be useful to maximise your participation at the Conference, while having the opportunity to further develop them.

Intercultural skills

Throughout the Conference, you will have the chance to connect with individuals from diverse cultures, backgrounds, and viewpoints. It's crucial to keep this in mind when participating in discussions and sessions during the event.

As part of the pre-engagement activities, there will be a webinar emphasising the values from our Dialogue for Peace programme. This session will help you navigate conversations with positivity, creating understanding, empathy, and a conducive learning environment. Remember, a Conference is not about winning or losing debates - it's about expanding our understanding of the global Scouting community and embracing the diverse perspectives and needs across our Movement.

Speaking skills

When participating in plenary or breakout sessions, here are some important points to keep in mind:

- Signal your intention to speak by raising your Member Organization's name tag or following the system defined by the Conference Officers at the beginning of the event.
- When recognised by the session Chairperson, ensure you have a microphone and that it is switched on.
- Start by introducing yourself ("My name is [name], speaking on behalf of the delegation of [Country name]").
- If you plan to speak in a language different from the current one being used, announce this upfront ("I will speak in French") to allow for interpretation preparation.
- Speak clearly and slowly to aid interpreters and ensure your audience can follow.
- Use simple language and avoid lengthy sentences.
- Focus on your main message and avoid repeating points already made by others.
- Stay on topic and maintain focus.
- Keep your contribution brief and to the point, as there may be time constraints and a desire for broad participation.
- For interventions during discussions on draft resolutions or amendments, consider preparing a written version in advance for clarity and efficiency.
- Speeches are generally limited to three minutes per speaker, with any changes to this limit at the discretion of the session Chairperson.

Listening skills

The very nature of the Conference demands a high level of concentration and active listening, as missing out on engaging debates is not ideal, and grasping the essence of arguments in favour or against topics put forward for voting and decision-making is highly important.

This is why the careful selection of the members of your delegation is crucial. It is highly likely that your delegation will not be attending every session, due to parallel break-out and workshop sessions. Therefore, those present in plenary and other sessions should take detailed notes to share with the delegation later, preferably during regular briefing meetings.

If your delegation is large enough, consider assigning multiple members to different sessions. This allows them the opportunity to familiarise themselves with the topics in advance, prepare arguments in favour or against, or come up with questions for clarification.

Interpretation services for the four Conference languages - Arabic, English, French, and Spanish - will be available during all plenary sessions to the extent possible. However, this may be limited during break-

out sessions and workshops. You may look for specific sessions in the agenda offered in a particular language.

Decision-making skills

As mentioned earlier, much of the Conference's debate discussions are around the draft Resolutions and draft Amendments, presented by the World Scout Conference and Member Organizations, as well as the presentation of candidates for election to the World Scout Committee and bids to host future World Scout Events.

The Conference Chairperson, Resolutions Committee and Tellers play an important role to ensure that debating and voting follow the procedure set out in the Rules of Procedure. These set the framework and provide guidance on how discussions and decisions-making shall take place.

The applied procedure may be different from the one followed at national general assemblies, making it important for you to be familiar with the different provisions listed in the Rules of Procedure to avoid any misunderstanding and lengthy procedural discussions.

Voting and election processes

During the World Scout Conference, voting sessions have been scheduled for Member Organizations to transparently decide on important topics that affect the WOSM's next triennium. As delegates, you will essentially be voting on these matters on behalf of your Member Organization. These include the next Strategy for Scouting, the Triennial Plan, electing voting members to the World Scout Committee, Constitutional Amendments, Conference Resolutions, selecting hosts of future World Scout Events, and other important topics.

Voting at the Conference will be by electronic means and as ordered by the Chairperson. A backup system established by the World Scout Bureau will be on standby, should any issue arise with the e-voting system.

It is worth noting that different voting sessions will have different voting rules. Be sure to familiarise yourself with the Conference Rules of Procedure, section 9 in particular, which highlights the voting rules for Draft Resolutions and amendments, Emergency Resolutions, elections to the World Scout Committee, and voting on World Scout Events hosts.

The elections to the World Scout Committee process can be found in the Conference Rules of Procedure, section 9.2. The rules include:

- During the Conference, candidates will be given a maximum of three minutes to present their candidature.
- Voting will be cast in one single round of voting and may be conducted over a longer period of time to ensure that delegations have sufficient time to cast their votes.
- Elections are done by a secret vote. Each delegation is asked to record a total of 72 votes and no more than six votes for one candidate, otherwise the ballot is void.
- The candidates receiving the most votes will be declared elected to fill the vacancies on the World Scout Committee.
- In case of a tie to fill the last position(s), the youngest candidate would be chosen to be elected.
- The Conference Chairperson will announce the results of the elections, including the number of votes cast in favour of each candidate and the total number of votes cast.

Actively taking part in the Conference

The agenda of the 43rd World Scout Conference will be unique from previous years. It has been carefully curated to include crucial topics that will shape the future of Scouting. The Strategy for Scouting will be common backdrop throughout the agenda. Its contents will help us select topics for workshops and keynote speakers as well as an impact on decision-making sessions.

Plenary sessions - Where all Conference participants gather and where decision-making occurs. Participants will have a variety of sessions to attend over the course of the Conference incorporating panel discussions, presentations and reports, innovative delivery methods, engaging keynote speakers, ideas from both within and beyond the Scouting community, and of course voting.

Institutional breakouts - Participants work in smaller groups to discuss the various topics to be decided on at the Conference. Institutional breakouts will employ a variety of working methods, ensuring accessibility and a dynamic approach.

Capacity-strengthening workshops - During the second half of the event, several capacity-strengthening workshops will be made available for Member Organizations to have the opportunity to host sessions, showcase best practices, and offer sessions to participants related to topics linked to the Strategy for Scouting. Member Organizations will be invited to submit their proposals for this after the pre-engagement programme starts. Proposals that provide high-quality experiences for participants in pertinent areas will be given priority and considered for further advancement.

Exhibitions and networking - Exhibition and networking spaces will feature gallery walks, creative corners, activities, and interactive booths. These areas will be designed not only to showcase and learn about WOSM Services, but also to highlight our partners, events bidders, and other key stakeholders.

Social activities and participants' experience - During the Conference, participants can take part in a variety of activities designed to enhance their experience. These sessions will range from social activities to engaging sessions aimed at fostering deeper connections and learning more about one another. To enrich the exchange, take a minute before the Conference to consider if your Member Organization's practices, projects, and ideas could be interesting and beneficial to others, and bring forward a good practice to share with others at the Conference.

International evening - The International Event gathers and showcases the diversity of Scouting's cultures and traditions. In a physical conference, Member Organizations are invited to showcase a booth where they share their culture with others through food, music, art, and more. It is a festive evening that gives an opportunity for delegates to meet and connect in an informal way. More information on this will be available on the Conference website.

Workshops and exhibitions - The conference is an opportunity for Member Organizations to showcase their practises and share the learnings. Member Organizations are encouraged to present their successes and experiences through the workshops and exhibition spaces at the Conference to help and inspire other Member Organizations. The organising team will launch an open call ahead of the Conference inviting Member Organizations to take part.

Participant experience - To strengthen the intercultural and intergenerational dimension of the event, participants will experience parts of the Conference programme in well-balanced international teams (reflecting the diversity in ages, regions, cultures, and languages) made up of eight members, as a space for mentoring, dialogue, and support for participants throughout the event.

During the Conference, these teams will help participants in their active participation in the event, skills-development, and to ensure that young people's voices and intergenerational dialogue are a core part of the event. The use of dialogue principles is central to the Conference, creating a safe space for everyone to share their concerns and ideas and have meaningful conversations. As with any Scout event, injecting fun and gamification throughout the event is an enjoyable element prevalent throughout the programme!

Principles of dialogue and the Conference programme

1. **To establish a safe space for all participants**, consider how you can ensure a safe and comfortable space for discussions.
2. **To understand that dialogue is about learning**, consider what your expectations are for each session.

3. **To encourage the use of appropriate communication skills**, consider how you can share your idea and viewpoint more effectively and constructively with others?
4. **To set proper ground rules**, consider what rules should be set before starting this session.
5. **To encourage participants to surface their feelings and confront perceptions with honesty**, consider if you can share what is on your mind, starting with "I feel..." or "I think..."
6. **To remind participants to prioritise relationships**, consider ways in which these relationships can be maintained.
7. **To gradually address difficult questions**, consider the issues that concern you the most.
8. **To prevent quitting or avoiding difficult issues**, consider how can you address these topics effectively.
9. **To set the expectation that dialogue can transform us with new perspectives and ideas**, consider the communalities you can find to build on with others.
10. **To encourage participants to share what they learn**, consider something new you have learned that you want to share with others.

How will dialogue be implemented?

- **Awareness raising and skills development** - During the pre-engagement phase in skills-building opportunities
- **Dialogue in Practice** - Through specific dialogue sessions, training for workshop facilitators and in information shared across conference platforms and spaces.
- **Monitoring, evaluation, and impact** - To assess the impact of using dialogue through the event on institutional decision-making and youth engagement.

Social programme and side events

During your time at the Conference, you will see the following designated spaces:

- Coffee break areas
- Exhibition areas
- Listening Ears space
- Health centre
- Media centre
- Help desk

Packing list: essentials and useful tips

Since a World Scout Conference differs from typical programme and training events in Scouting, your personal and delegation's packing lists may need adjustments. Here are some items that are often overlooked by delegations in their packing lists:

- Power outlets/multi-plugs
- Power adapters
- Spare chargers for electronic devices
- Business cards
- Token of appreciation for the Host Member Organization
- Scout items from your Member Organization to show, share or swap
- Display items and culinary specialities from your Member Organization and country for the International Evening
- A device to read all the documents on – we are trying to keep the Conference as paperless as possible!
- External data devices containing copies of relevant Conference documents (in the rare case that the Wi-Fi is not stable enough to consult documentation in the shared repositories)

- A handheld device meeting the required specifications to be used for electronic voting during the Conference
- Your Certificate of Completion of the Safe from Harm online training

After the Conference: leadership for the future

The Closing Ceremony and farewell party are not the final moments of your Conference experience. The delegation's debriefing and evaluation, as well as official reporting to your Member Organization is as important as planning, preparations, and participation.

Delegation debriefing and evaluation

At a suitable moment, after the Conference, it is advised that your delegation gathers for a last time for a debriefing and evaluation meeting. This meeting may also be used to finalise the final report expected to be delivered to your Member Organization.

Use this moment to share your thoughts and feelings about the event but also about the organisation of the delegations and the decisions you took together. It is important to take away some lessons learned for the future and to have a record of it for a future event and delegation.

Reporting

Things you may want to consider when planning how to report back to relevant structures within your Member Organization. It is encouraged that your delegation decides on these matters in the early stages of your project:

- What is the best form for the report (oral presentation at a board meeting or national assembly, written report to the attention of the board and assembly, summary report to membership, or a combination of these)
- When is the best moment for reporting?
- Who prepares the report?
- What information should the report include (think back to what you were keen on learning about a World Conference before becoming a delegation member)
- Focus on concrete outcomes impacting your Member Organization and its partnerships, as well as the Scout Region you are part of.
- Share follow-up actions agreed by the Conference.
- Inform about any informal networking you did on behalf of the Member Organization and the outcomes of those interactions.
- Share examples of best practices, project ideas, and potential partnership possibilities you may have picked up during the event.
- Introduce the newly elected World Scout Committee members.
- Introduce selected hosts of future World Scout Events and their projects.
- Share the intended roadmap from the World Scout Conference via the Regional Scout Conference to the next World Scout Conference.

Capacity building: Going the extra mile

If you and your fellow delegation members have familiarised yourselves well with the contents and steps in this guide, your delegation is likely to be in excellent shape in terms of content, knowledge, and resources.

Attending a Conference is a great opportunity for self-development. So, if you find that you have some time to spare, consider scheduling a capacity-building discussion with your delegation members.

Negotiating skills

By finding a common ground between opposing perspectives, we can make the best decisions for our global Movement. This involves finding compromise and the awareness that good decisions are the product of the constant exchange of interest between all parties involved. When you prepare your delegation for this, these tools could be helpful starting points:

Know what you want, and what others want

You may find that it's fairly easy to agree with others on what you don't want. Expressing what you DO want is more challenging but also more essential to successful decision-making. Before you discuss possible amendments or other modifications to proposals, reflect on the following questions:

- What is your desired outcome (target point)?
- At what point can you not accept a proposal anymore (resistance point)?
- What could be the target points and resistance points for your discussion partner?

If you see an overlap of possible zones of agreement between your discussion partner and yourself, this is your "Zone of Possible Agreement". Reflecting and preparing your opinion and its arguments like this will help you avoid getting overwhelmed when trying to find consensus on proposals.

Investigative negotiation

A core step in making wise decisions for the global Scouting community is understanding other Member Organizations' motivations and concerns. When you discuss the modification of a proposal, empathy and understanding can go a long way to finding common ground.

Focus on the why of your discussion partner, and less on what. This may pave the way to satisfy both parties' needs while changing how it is done.

Understand the other party's constraints: instead of labelling others' constraints as "their problem" and working against them, work with them to remove barriers to consensus.

Consider other demands as hidden opportunities. Instead of getting defensive when you are confronted with something that differs from your desired outcome, ask yourself what you can learn from your discussion partner's insistence on the issue: What does this tell you about their needs and interests?

Principled negotiation

There are many ways to arrive at a common solution in a negotiation. One of the many processes is called "Principled Negotiation". It focuses on finding a solution that creates value for both sides – there is no winning or losing.

Separate the people from the problem. Negotiators should focus on the problem and not on attacking each other. Focus on interests, not positions. The negotiator should attempt to determine and focus on the needs of the other party, not the particular position he or she takes.

Consider options for mutual gain. You should attempt to develop a variety of solutions and choose between them rather than look for a single "right" answer.

Insist on using objective criteria. By using agreed-upon objective criteria, neither party is expected to “give in” to the other but can defer to a fair solution.

Levels of consensus

In the case that you are not entirely on board with a proposal, you can reflect on whether your current opinion might still be enough for a consensus. There are six levels of consensus; if you feel your position is described in the first four levels, this is a good basis for a consensus. Only if you feel yourself depicted in levels five and six, your position doesn't qualify for a consensus.

- I am *enthusiastic* about this alternative. I am satisfied that the decision is an expression of the wisdom of the group.
- I find the decision is the *best choice*. It is the best out of the options we have available to us.
- I can *live with* the decision. I am not particularly enthusiastic about it.
- I do not fully agree with the decision and need to register my view about it. However, I do not choose to block the decision and will *stand aside*. I am willing to support the decision because I trust the wisdom of the group.
- I do not agree with the decision and feel the need to *block* this decision being accepted as a consensus.
- I feel that we have no clear sense of unity in the group. We must discuss further before a consensus can be reached.

Source: Shani et al (2009). Behavior in Organizations (9th ed.). McGraw-Hill, New York.

Glossary and acronyms

For many delegates at the World Scout Conference, the official languages (Arabic, English, French, and Spanish) may not be their native tongues. As a result, expressing themselves coherently and confidently requires practice and familiarity.

Additionally, especially for delegates attending a World Scout Event for the first time, understanding the jargon and acronyms commonly used in World Scouting may be challenging.

The following sections aim to help you and your delegation become more comfortable with our specific vocabulary and common acronyms. This will enable you to better grasp the meaning of certain terms used in the context of the Conference.

Glossary

Ballot	A ballot is either a digital or paper form that NSOs fill out to exercise their right to vote. The ballot is the means to cast their votes.
Bronze Wolf (Ceremony)	The Bronze Wolf is the only award presented by the World Scout Committee. It recognises the outstanding service of an individual to the Scout Movement. The award was established by the International Committee in Stockholm in 1935. The first person to be awarded the Bronze Wolf was the Chief Scout of the World, Lord Baden-Powell.
Conference Chairpersons	A Chairperson and one or more Vice-Chairpersons of the Conference, are appointed by the World Scout Committee. The Conference Chairperson's ruling during a plenary session is final.
Credentials Committee	The Credentials Committee is the body that verifies the credentials of Delegates, Observers, and guests, after they are registered online by their International Commissioner or the official key contact of the Member Organization.
Draft Amendment	A modification to an existing Draft Resolution. This can be a language or content modification and must remain reasonably close to the original content of the Draft Resolution.
Draft Constitutional Amendment	A proposed change to the Constitution of WOSM.
Draft Resolution	A proposal for a resolution. This can be proposed by the World Scout Committee or Member Organizations.
World Scouting's E-Voting System	The digital system that will be used to conduct all voting.
Gone Home	This phrase is used to reference and remember Scouts who have passed away.
Moving and Seconding	Moving means proposing an action (usually called a motion) that has an impact on the Conference. Motions require seconders as an initial filter for good motions vs. bad motions. For something to be considered, at least two Member Organizations must be in favour of discussing it.
National Scout Association (NSA)	An individual Scout association in a country which joins forces to become a Federation → NSO.
National Scout Organization (NSO),	

Member Organization	A country's Member Organization. In cases of Federations it may consist of component associations - NSAs.
Strategy for Scouting	The Strategy for Scouting defines the long-term ambitions and direction of our Movement. The next Strategy for Scouting (2024-2033), is being proposed to the 43 rd World Scout Conference and outlines key focus areas for Scouting to remain relevant, enhance impact, and foster growth.
Plenary	A session attended by all conference participants.
Proxy	Official written authorisation given by a Member Organization who is unable to attend a Conference, to another Member Organization, present at the Conference, to vote on its behalf.
Resolution	A Draft Resolution which has been adopted by the World Scout Conference.
Resolutions Committee	According to the Rules of Procedure (RoP) of the 43 rd World Scout Conference, the Resolutions Committee is established to advise and assist Member Organizations, the World Scout Committee, and the World Scout Conference on issues related to the submission of Draft Resolutions, Amendments and Emergency Resolutions.
Teller	An individual who oversees the voting procedure and verifies the number of votes recorded.
World Triennial Plan	An objectives-based three-year plan adopted by the World Scout Conference, implemented by the World Scout Committee together with the World Scout Bureau and Scout volunteers.
WOSM Services	The structure in which WOSM provides support to its member organisations through targeted consultancy, resources and guidance. The WOSM Services Platform is one-stop shop to support and strengthen the ability of NSOs to deliver better Scouting activities and programmes to more young people worldwide. Through the digital platform, WOSM offers high-quality and effective support through 14 WOSM Services related to the core areas of Scouting. This includes everything from the Adults in Scouting and Safe from Harm to Good Governance and Partnership Development. More information can be found here .

Acronyms

JOTA-JOTI	Jamboree-on-the-Air and Jamboree-on-the-Internet
KISC	Kandersteg International Scout Centre (World Scout Centre)
MO	Member Organization (of WOSM)
NSA	National Scout Association
NSO	National Scout Organization
MoP	Messengers of Peace Programme
RoP	Rules of Procedure (of the 43 rd World Scout Conference)
SAGNO	Scout and Guide National Organization
WSB	World Scout Bureau
WSC	World Scout Committee
WSConf	World Scout Conference
WSF	World Scout Foundation
WSJ	World Scout Jamboree
WSM, MOOT	World Scout Moot
WTP, TP	(World) Triennial Plan